



April 1 – 3, 2016
 Tradex, Abbotsford, BC

**APPLICATION TO EXHIBIT + CONTRACT
 WINE, BEER & SPIRITS TASTING PAVILION**

Please complete, sign & forward with payment to:
 Executive Event Production Inc
 #356 - 15850 – 26th Ave
 Surrey, BC, V3S 2N6
OR Fax to: 604.372.3947
Tel: 604.372.4772 **Email:** info@fraservalleyfoodshow.com

Complete the information below as it should appear in the Fraser Valley Food Show Guide.

Exhibiting Company Name _____

Address _____ City _____

Prov _____ Postal Code _____ Email _____

Tel (____) _____ Fax (____) _____ Web _____

Given the agreement on this application and subject to the conditions expressed herein, the company listed on this document agrees to abide by the terms and conditions outlined on the reverse of this Application to Exhibit and Contract.

Name _____ **Signature of Authorized Agent** _____

Title _____ **Contact Phone** _____

DESIGNATED WINE & BEER TASTING AREA ONLY

The Registration Fees below include a skirted tall table, SOL License, ID check by security guards, and 75% refund of all sample sales.

Alcoholic beverage sampling table stand as above \$ 495 x _____ = \$ _____

Net Total \$ _____

5% GST \$ _____

Total Payable \$ _____

PAYMENT METHOD

Check Enclosed Payable to Executive Event Production Inc. **OR** Charge to my Visa Mastercard

Card Number _____ Expiry Date _____

Cardholder Name _____ Cardholder Signature _____

Amount to charge now \$ _____

Accepted by Show Management _____ **Date** _____

Booth Number Assigned _____ Amount of Payment Received \$ _____

GST Registration No. RT 862746245

TERMS + CONDITIONS

The company or individual named on the contract shall be referred to as the Exhibitor. Executive Event Production Inc., producers of Fraser Valley Food Show shall be referred to as Show Management. Tradex, the Facility, is operated by the Tradex Exhibition Centre. The exhibitor assumes all responsibility for its property, including any and all loss, theft, or damage to Exhibitor's displays, equipment and other property while on the premises of Tradex and hereby waives any demand or claim it may have against Tradex, Show Management, all service contractors, including its staff members and officers. All property will remain under the custody and control of the Exhibitor whether in transit to and from Tradex, or within Tradex or within the confines of its booth space. In addition, the Exhibitor agrees to defend, if requested, indemnify and hold harmless Show Management, Tradex, all service contractors and their respective parent, subsidiary and other related or affiliated companies from and against any liabilities, claims, damages, suits, costs and expenses, including without limitation legal fees and costs, arising from or in connection with the exhibitor's occupancy and use of the exhibition premises or any part thereof or any negligent act, error or omission of the exhibitor or its employees, subcontractors or agents. Exhibitors will carry Worker's Compensation Insurance in compliance with provincial laws covering all the Exhibitor's employees, contractors or agents engaged in the performance of any work for the Exhibitor.

1. Allocation of Space + Deadlines

Applications will be processed on a first-come, first served basis. Whenever possible, space assignments will be made in keeping with exhibitor preferences.

Show Management reserves the right to make final determination of space assignments. Relocation of exhibit space will be in the overall best interest of the show and is at the sole discretion of Show Management.

2. Subletting of Space

Exhibiting companies may not assign, sublet or share their exhibit space with another business or firm unless approval has been obtained in writing by Show Management. Should an exhibiting firm require the use of another business's goods or services to operate its exhibit, identification of the goods or service is limited to the usual and regular branding, nameplates or imprint of trademark.

3. Insurance + Liability

Each Exhibitor shall carry liability coverage including premises, operations, contractual, personal injury and property damage liability. The Exhibitor is liable for any damage caused to the building or to standard booth equipment, or to other Exhibitors property.

4. Exhibit Space Rental Payment + Cancellation Policy

This application to Exhibit + Contract must be completed and returned with full payment. Applications not accompanied by the payment will not be processed.

No cancellation of exhibit space will be accepted.

5. Size & Structure + Appearance of Exhibit Space

Exhibit space will be allocated in units as shown on the floor plan. Exhibit space fees include a skirted table and a curtained 8 ft high backdrop to support a sign and marketing materials.

6. Conduct + Operation of Exhibit

No exhibitor shall call or invite a visitor out of an exhibit that is not their own. Exhibitors must remain within their own exhibit space in demonstrating products, distributing literature, product samples or other materials. Other areas including the show floor, aisles and Tradex, both inside and on the exterior property, may not be used for these purposes. Exhibit personnel, including demonstrators, models, mascots and corporate characters are required to confine their activities within the exhibit space. Exhibit personnel, including demonstrators or models must be properly and modestly attired. Show Management retains the right to remove any Exhibitor personnel found to be conducting themselves in a manner deemed inappropriate. However, mascots and corporate characters may walk around the exhibit floor, provided they do not distribute free samples or solicit visitors in any way

other for the purpose of amusement. The distribution of advertising or promotional material, which is deemed inappropriate for the show, is not permitted. Show Management will terminate any Exhibitor selling a product or service, which is deemed deceptive or objectionable. The Exhibiting Company must have an Exhibit representative present at all times within the booth during show hours. The Exhibit space must remain operational at all times during show hours. Exhibitors shall not distribute materials, extend invitations, hold hospitality events, call meetings, or otherwise encourage absence of visitors from the show floor during the operating hours of the show. Exhibit personnel will not be permitted to enter Tradex earlier than two hours before the scheduled opening time on show days and likewise will not be permitted to remain within Tradex more than one hour after closing hour each day with the exception of Sunday, April 3rd, 2016.

Exhibitors with needs that require additional time should check with Show Management on the previous day. It may be necessary for neighbouring Exhibits or Show Management to access utility connections in Exhibitor's booth. The Exhibitor agrees to permit such access, which may include the placement of piping, ramping, conduit, cable, etc.

Each Exhibitor is charged with the knowledge of all laws, ordinances and regulations pertaining to fire prevention, public safety, health and LCB regulations, while participating in Fraser Valley Food Show.

Compliance with such laws is mandatory for all exhibitors and the sole responsibility is that of the Exhibitor. Alcoholic beverage servers must have their valid Serving It Right certificates.

7. Sound, Noise, Music, Lighting + Odors

Videos related to an exhibitor's product will be permitted, provided the projection equipment and screen are located in the back third of the booth. Sound will be permitted only if the sound is not audible in the aisle or neighbouring booths. Sound systems, including microphones, will be permitted if not turned louder than conversational level AND if not objectionable to neighbouring exhibitors. Any exhibitor using music shall not violate any copyright, trademark or other similar laws and shall comply with all copyright restrictions. No loud or obtrusive activities will be permitted during show hours. This includes the operations of any item, which may cause vibration, smoke and excessive noise or produces objectionable odors or glaring lights.

8. Exhibitor Badges

Exhibitor badges will only be provided to persons named on the Exhibitor Name Badge Form. These passes are restricted to a maximum of 6 per table location. Exhibitor Badges are for the sole use of persons staffing the Exhibitor's booth and will be

required for entry via the Exhibitor's entrance. The clear view of the Exhibitor badge must not be obstructed.

Exhibitor badges are not transferable and will be confiscated if worn by unauthorized personnel.

9. Sampling + Sale of Products + Taste Program

The tasting of alcoholic beverages must be conducted through the Bite Program at Fraser Valley Food Show, which requires the exhibitor to set a cost recovery selling price and adhere to the guidelines for pour sizes as per the LCB SOL regulations. No cash transactions are permitted. All Bite sales must be done through the Bite Ticket Sales Program and tickets must be turned in at the end of the show in the Show Office in order to be credited to exhibitor's account. Tickets

are valued at

50 cents each and will be subject to an overhead and rental service charge of 25% (75% of the value of all tickets will be repaid to the exhibitor). Glassware will be provided for wine tasting.

10. Official Show Guide

Show Management assumes no responsibility for any errors or omissions within the Official Show Guide.

11. Installing + Removing of Exhibit

Exhibitors must adhere to the set up time as outlined in the Exhibitor Manual, unless prior arrangement has been made in writing with Show Management. All installations must be complete prior to show opening. Under no circumstances will the delivery or removal of any portion of an exhibit be permitted during the show hours without written consent from Show Management. No deliveries may be made during show hours. No exhibit shall be dismantled in any way prior to show closing. **The deadline for removal of Exhibits is no later than 11:00 pm on Sunday, April 3, 2016.** At that time, all exhibitor displays or materials left on the show floor will be packed and shipped at the discretion of the official service contractor, and all charges applied to the Exhibitor and without liability for loss, damage or theft. Storage of packing crates and materials is not permitted within the Exhibit space during the show. Storage areas will be provided for properly marked materials. It is the Exhibitor's responsibility to properly identify and mark its crates and then place in the storage areas. No storage of any kind is allowed behind the back drapes or in any area not designated for storage.

12. Failure to hold Fraser Valley Food Show

If the show is not held for any reason whatsoever, exhibit space fees or deposits already made will be returned to exhibitors on a pro-rated basis after all related show expenses incurred by Show Management up to the date of cancellation have been met. Exhibitors will not be reimbursed if the show is cancelled, postponed, curtailed or abandoned due to acts of terrorism or war, civil disobedience, strike, lockouts, acts of God, inclement weather, or any circumstance beyond the control of Show Management.

13. Show Managements' right to make changes

Show Management reserves the right to make changes, amendments and additions to these rules and regulations at any time and all changes, amendments and additions so made shall be binding on the exhibitor with the provision that all exhibitors be advised of any such changes. Any matters not covered herein are subject to decision by Show Management.

14. Applicable Law

When signed by the parties, this application for space constitutes a binding contract enforceable under the laws of the Province of British Columbia. Should a court of competent jurisdiction herein find any provision invalid, such invalidation shall not affect the terms of this contract.